

AUTHENTICATION SUBMITTAL FORM

Sender _____

Company _____

Address _____

Daytime phone number _____

E-mail address _____

Foreign country in which documents will be used _____

If documents are for a non-Hague country, have you included the necessary county verification of notary commission for **each notarized** document? Yes _____ N/A _____

Number of documents _____ x \$5.00 = _____ Total amount due

Fee enclosed made payable to *Secretary of State* Check _____ Money order _____

Type of return mailer enclosed

_____ Self-addressed first-class envelope *with postage*

_____ Self-addressed US Postal Service Priority or Express *with postage*

_____ Self-addressed carrier label (FedEx, UPS, Airborne, DHL) *with account number*

*Submitting overnight delivery supplies does not guarantee overnight processing.
Allow five business days for documents to be processed by our office. If you need
immediate service, please call for information to submit your documents in person.*

334-242-5325

Send completed form and documents to:

Secretary of State
Document Authentication
11 S. Union St., Ste. 200
Montgomery AL 36104